



DIOCESE OF CHESTER

ASTBURY ST MARY'S CE (AIDED) PRIMARY SCHOOL

Headteacher Performance Management Committee

Terms of Reference

Membership: The Committee shall consist of at least three eligible governors. Every governor (other than the staff governor) is eligible for membership. Associate Members are not eligible for membership of this committee. An External Advisor will be employed on an advisory basis.

Quorum: Three governors.

Meetings: The Committee shall meet on an as required basis.

Chair: The committee shall agree a Chair at each meeting.

Accountability: The committee has full decision making powers and will report back to the full governing body. Decisions it makes are subject to appeal, which will be heard by the Pay Appeals Committee.

Terms of reference:

- To arrange to meet with the External Adviser to discuss the Head teacher's performance targets
- To decide, with the support of the External Adviser, whether the targets have been met and to set new targets annually
- To monitor through the year, the performance of the Head teacher against the targets

The Headteacher Performance Management Committee Terms of Reference were amended and adopted by the Governing Body at the meeting of the full Governing Body held on 17

October 2018.

These terms of reference will be reviewed annually in the Autumn term.

Review date: Autumn 2019