

RAG meeting:	6 th June 2017	
Present:	Mike Harris (LA), Brian Padgett (Diocese), Fiona Burke Jackson (LA), Kath Moore (chair of govts), Chris Tickner (vice chair of govts), Claire Hocknell (governor), Jemma Irwin (school SMT), Dave Robinson (school SMT), Pip Worswick (school head teacher)	
item	discussion	action
1	Apologies – David Capener (Prestbury C of E Primary), Sally Drage (governor)	
2	<p>Actions from last meeting –</p> <p><u>MH to contact Ian Doneghani, SEND Manager</u> MH has contacted Ian twice. PW has also asked Tracey Beardmore-Evans to pass on a message. No contact as yet from Ian Doneghani.</p> <p>Further discussion around SEND. Governors still not happy at the amount of time PW is spending on SENDCo paperwork. Susan Nuttall, the freelance SENDCo is helping to pull together paperwork for new cases. Cost is £70 per hour.</p> <p>SEND ratio 1:9 children.</p> <p>The school needs a SENDCo who is not the Head. Achieved by sharing a SENDCo with another school, sharing other resources to afford a SENDCo.</p> <p><u>PW to discuss exclusion with parents of children concerned and explain that needs of their child may not be met at our school as we have limited resources.</u></p> <p>PW explained that one child has now left and one child has been moved temporarily to Reception from Year 1 class.</p> <p><u>PW to re-contact previous school regarding SEND paperwork for child with challenging behaviour in Y1.</u></p> <p>Previous school has no SEND paperwork for the child.</p> <p><u>Revisit behaviour code for outdoors, teach respect through PSHCE / SMSC</u> <u>BP to come in and talk to the children about behaviour / respect. Also, to be part of the school at lunchtime. BP to arrange a lunchtime visit with KM.</u></p> <p>Meeting not arranged between KM and BP yet.</p> <p>Question asked – Is the behaviour policy working? PW – yes but not for those children with needs.</p> <p>PW is currently appointing a new lunchtime play leader.</p> <p>Jl does not think the policy is consistently dealt with by all staff.</p> <p><u>DR and CT to meet on 31.03.17 to look at Spring data for</u></p>	<p>MH will bring this up at the CE vulnerable schools meeting on Friday 9th June.</p> <p>KM to send a letter on behalf of the RAG group to Jacky Forster regarding our disappointment regarding the lack of urgency in carrying out the SEND review.</p> <p>BP to arrange date to come into school and talk to the children and to monitor behaviour outside the classroom with KM and CH.</p> <p>PW to look at training middays in play strategies.</p> <p>PW to arrange a full staff meeting to discuss how behaviour is managed.</p>

maths. Aim to set a numerical target for the second milestone of the action plan.

Staff meeting on pupil progress led by the SMT on Monday 24th April – governors welcome to observe

CT observed.

Progress Data

CT and CH questioned the unacceptable levels of progress.

CT suggested progress be monitored more frequently. RAG suggested that this would be too much work for all children but would be achievable for small focus groups.

Head's monitoring of assessment, lessons doesn't happen as often as it should due to time issues due to SENDCo work.

2 x visits organised by PW for staff to observe teaching at Bollington Cross (Wednesday 26th April 3 x staff and Tuesday 16th May 2 x staff.)

Year 1/2 and year 2/3 visits have taken place. Impact not measured yet.

Year 4/5/6 visit to take place on 7/6/2017.

PW to look at reading, writing and maths combined for Y4/5 and 6 and highlight concerns – identify for improvement.

DC to send PW expectations for end of Y4 and Y1 that Prestbury have been working on. Also, end of EYFS expectations to ensure children meet expected at end of Y2 (when completed by Prestbury)

DC has sent this to PW. PW shared with the RAG.

KM and PW to work on initial doc re funding

Funding request document was sent to MH in April.

MH confirmed that £10K would be available from Cheshire East.

Cannot claim for items that would normally be budgeted for i.e not HTPM support, not governor and staff vision day, not Excel course.

MH stated that the School Bursar should send copies of invoices to him for approval.

MH raised concerns that ECM were being used for a lot of the training.

PW to arrange progress check on specific children half termly.

BP to carry out learning walks every half term. To amongst other things monitor the level of challenge for children (all abilities) and all lessons.

PW to arrange feedback at staff meeting on 19/6/2017

Carry forward action to next RAG.

BP or FBJ to carry out a two day evaluation of overall school effectiveness in Spring 2018

PW to look for alternatives in training providers or to provide strong justification for the use of ECM if challenged.



3	<p>Action Plan Feedback</p> <p>PW and BP have worked on the action plan. This has been completed and emailed out to the RAG.</p> <p>Head does monitor planning – improvements are being seen. The SLT has seen good level of challenge in books during book review. Fed back to staff on 9/5/2017. Year 1/2 class showed least improvement.</p> <p>Discussion around staff subject knowledge audit.</p> <p>Test results/data to be the focus of the next RAG meeting on 18th July</p>	<p>PW to arrange SLT book review on 13/6 or 20/6. Particular focus on Year 1/2 books.</p> <p>DC to carry out pupil voice interviews every half term.</p> <p>PW to arrange to use the NCT audit tool. (However, this will take time to complete in staff meetings)</p>
7	<p>Date of next meeting Tuesday 18th July 2017 3:30 – 5:30. Data focus</p>	