School Lane

Astbury

Cheshire

CW12 4RG

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Head Teacher Miss P. Blythe

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**Astbury School Parents and Friends’ Association** Charity Number **1103416**

Chair: Mrs G. Bonney

Treasurer: Mrs K. Moore

Secretary: Miss P. Blythe

Date of meeting: Tuesday 16th April 2024 **minutes’ number**: 39.0

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| **Attendance** | **Apologies** |
| Gail Bonney GBKath Moore KMKaty Lalkham KLPip Blythe PB | Louise JonesBecki HodderKathryn Bell |
| **Agenda item** | **Action** | **By Whom** |
| **Minutes**Minutes of the previous meeting 27th February agreed and signed | Include on the website & newsletter | KMJCh (office) |
| **Actions from prev minutes**Coronation coins invoice | Ask JCh | PB |
| **Finance update**£1101.01 bank balance as of 15/4Cash £1591Also cash in a jarExpenses to come out£180 deposit for pantomime - paid£670 balance to pay after the event3 donations towards the spring clean in the account which will be invoiced back to school. £70£150 to come into the account from the Margaret Williamson trust. School will need to invoice the PFA for that.Corporation tax – we have had a letter. KM has logged on and made a statement to say we don’t need to pay it. Annual return of finances is due at the charity commission in June for the 2022/23 year. Othe PTAs are struggling to complete their too due to log in issues. Cash in a jar – we discussed how to pay into and account. | Investigate the log in detailsAsk CM  | KM / PBKL |
| **Future Events – Thursday 28th March coffee afternoon**Easter coffee afternoon and events – parade and coffee afternoon went well. AB was completing her end of year return so needed the kitchen – this was challenging. Easter egg hunt – went well | Think about this next year. |  |
| **Future Events – Sponsored read**No further information yet |  |  |
| **Future Events –** 22nd May (Wed) after school - possibly an family orienteering challenge with tea / coffee after for a donation | Look at ideasCheck the orienteering points | GBPB/KM |
| **Starbucks donation**FC has donated cups – PFA to sell half then the rest to go to May Day. |  |  |
| **Y6 leavers’ ideas**Bowling / lazer quest @ MaccBurger King for lunchCalculators for high school - purchase | Look for a date and bookLook for deals | GBGB |
| **Dates for BBQ and Performance**11th Summer production12th July BBQAlcohol licence for 24 hours from 7pm – 7pm | Save the date info for parentsSort licenceBook bouncy castleCheck LJ OK for BBQ | PBKMGB ask LJ |
| **Coin Class Treat**Either own clothes day, board game from home, 15 minutes extra break, film afternoon? | Class Noah won the treat – discuss with BH | PB |
| **Any Other Business**School sports day – PFA to provide drinks and snacksEnd of year disco – Tuesday 16th July 3:30 – 4:15pmIf dry – can be outside | Sort sports day date | PB |
| **Date of next meeting**Monday 10th June 2024 at 3.30pm | Advertise to parents | JCh (office) |

These minutes are agreed as a correct record of the meeting Tuesday 16th April 2024 held at Astbury School (To be agreed and signed at the next meeting)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mrs G. Bonney