School Lane

Astbury

Cheshire

CW12 4RG

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Head Teacher Miss P. Blythe

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**Astbury School Parents and Friends’ Association** Charity Number **1103416**

Chair: Mrs G. Bonney

Treasurer: Mrs K. Moore

Secretary: Miss P. Blythe

Date of meeting: Tuesday 16th April 2024 **minutes’ number**: 39.0

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| **Attendance** | **Apologies** | |
| Gail Bonney GB  Kath Moore KM  Katy Lalkham KL  Pip Blythe PB | Louise Jones  Becki Hodder  Kathryn Bell | |
| **Agenda item** | **Action** | **By Whom** |
| **Minutes**  Minutes of the previous meeting 27th February agreed and signed | Include on the website & newsletter | KM  JCh (office) |
| **Actions from prev minutes**  Coronation coins invoice | Ask JCh | PB |
| **Finance update**  £1101.01 bank balance as of 15/4  Cash £1591  Also cash in a jar  Expenses to come out  £180 deposit for pantomime - paid  £670 balance to pay after the event  3 donations towards the spring clean in the account which will be invoiced back to school. £70  £150 to come into the account from the Margaret Williamson trust. School will need to invoice the PFA for that.  Corporation tax – we have had a letter. KM has logged on and made a statement to say we don’t need to pay it.  Annual return of finances is due at the charity commission in June for the 2022/23 year. Othe PTAs are struggling to complete their too due to log in issues.  Cash in a jar – we discussed how to pay into and account. | Investigate the log in details  Ask CM | KM / PB  KL |
| **Future Events – Thursday 28th March coffee afternoon**  Easter coffee afternoon and events – parade and coffee afternoon went well. AB was completing her end of year return so needed the kitchen – this was challenging.  Easter egg hunt – went well | Think about this next year. |  |
| **Future Events – Sponsored read**  No further information yet |  |  |
| **Future Events –**  22nd May (Wed) after school - possibly an family orienteering challenge with tea / coffee after for a donation | Look at ideas  Check the orienteering points | GB  PB/KM |
| **Starbucks donation**  FC has donated cups – PFA to sell half then the rest to go to May Day. |  |  |
| **Y6 leavers’ ideas**  Bowling / lazer quest @ Macc  Burger King for lunch  Calculators for high school - purchase | Look for a date and book  Look for deals | GB  GB |
| **Dates for BBQ and Performance**  11th Summer production  12th July BBQ  Alcohol licence for 24 hours from 7pm – 7pm | Save the date info for parents  Sort licence  Book bouncy castle  Check LJ OK for BBQ | PB  KM  GB ask LJ |
| **Coin Class Treat**  Either own clothes day, board game from home, 15 minutes extra break, film afternoon? | Class Noah won the treat – discuss with BH | PB |
| **Any Other Business**  School sports day – PFA to provide drinks and snacks  End of year disco – Tuesday 16th July 3:30 – 4:15pm  If dry – can be outside | Sort sports day date | PB |
| **Date of next meeting**  Monday 10th June 2024 at 3.30pm | Advertise to parents | JCh (office) |

These minutes are agreed as a correct record of the meeting Tuesday 16th April 2024 held at Astbury School (To be agreed and signed at the next meeting)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mrs G. Bonney