School Lane

Astbury

Cheshire

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Head Teacher Miss P. Blythe

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**Astbury School Parents and Friends’ Association** Charity Number **1103416**

Chair: Mrs G. Bonney

Treasurer: Mrs K. Moore

Secretary: Miss P. Blythe

Date of meeting: Tuesday 10th June 2024 **minutes’ number**: 40.0

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| **Attendance** | **Apologies** | |
| Gail Bonney GB  Kath Moore KM  Katy Lalkham KL  Pip Blythe PB  Kathryn Bell KB | Louise Jones  Steph Morris | |
| **Agenda item** | **Action** | **By Whom** |
| **Minutes**  Minutes of the previous meeting 16th April agreed and signed | Include on the website & newsletter | KM  JCh (office) |
| **Actions from prev minutes**  Amendment from the minutes – orienteering event is not happening this year.  Website and newsletter  Bowling and lazer quest is booked and GB has been paid  Class Noah had a film afternoon with popcorn as their treat for the cash in a jar. | Add to website 3.9 | PB |
| **Finance update**  9/5/24 £1600  £608.20 paid to school  Balance just over £1000  £500 charity cheque is owed to school – charity cheque  £21 to KM for licence  Cash needed to be paid in – need to keep some for the BBQ and summer concert  GB has invoices for father’s day gifts.  Need to update the charity website | School to invoice  Investigate the log in details | PB  KM / PB |
| **Future Events –**  Alcohol licence – can be longer than 24 hours  KM has extended it slightly from 6pm til 8pm on the Friday |  |  |
| Calculators being bought by GB for Wednesday 17th July | Buy calculators | GB |
| **Disco – Tuesday 16th July**  Dan Carter will do the music but no-one is available to serve | KL to help set up  KM can help serve  KB can help |  |
| **Sports day refreshments**  Needs two people to run up and down with flasks GB/KL  Doughnut trays from Morrisons / croissants etc and tea / coffee GB  Crisps KM  Idea for next year – bacon butties – ask Alison | Try out an extension lead for the urn  Look at 25m high wattage one  Let parents know about cash for donations | KM (30m)  KB  PB |
| **Father’s day event**  Keyrings – bags and tags all ordered  Mini deodorants / smellies etc | Need an extra pair of hands to help out on the afternoon | PB/KM |
| **End of year performance – Thursday 11th July**  Afternoon – teas coffee and cake  Evening- alcohol and crisps | Need servers KM – ask SM  KL |  |
| **Summer BBQ**  Bouncy castle is booked. £70/80 PB to run this  Punch balls bought x 100 – sell at £2.00  Put rice inside and use KB’s pump to blow them up. KB to run the stall on the night.  Mr Jones and Mrs Carter are doing the BBQ again.  Mrs Carter and Mrs Jones to help serve  GB and Mr Bonney to sell drinks with HB  May Queen – running a stall TBC  Face painting / glitter - TBC  Mrs Reece archery TBC  Throw the bean bag game – Paul Frost  £5 entry last year, includes a burger  Ice creams / cornettoes  Hook a duck  Treasure trail TBC  Sweets and crisps | Order BBQ food from Egerton Brooks – check numbers ordered from last year  Ask  Ask FC  Ask  Ask  Check price increase  Remind parents to bring cash  Poster for the event  Make tickets  Purchase beer  Purchase wine  Purchase fizz and cans of gin/tonic and ice  Purchase soft drinks / crisps etc  Look at farm foods cans | PB  GB  GB  GB  PB  GB ask LJ  PB  GB  PB  KM  GB  KB |
| **Any Other Business**  Flowers /fizz for Mrs Parry and Mrs Reece to say thank you for all their support this year. | Buy gifts | GB |
| **Date of next meeting**  Monday 1st July 2024 at 3.30pm | Advertise to parents | JCh (office) |

These minutes are agreed as a correct record of the meeting Tuesday 10th June 2024 held at Astbury School (To be agreed and signed at the next meeting)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mrs G. Bonney