School Lane

Astbury

Cheshire

CW12 4RG

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Head Teacher Miss P. Blythe

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**Astbury School Parents and Friends’ Association** Charity Number **1103416**

Chair: Mrs G. Bonney

Treasurer: Mrs K. Moore

Secretary: Miss P. Blythe

Date of meeting: Tuesday 10th June 2024 **minutes’ number**: 40.0

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| **Attendance** | **Apologies** |
| Gail Bonney GBKath Moore KMKaty Lalkham KLPip Blythe PBKathryn Bell KB | Louise JonesSteph Morris |
| **Agenda item** | **Action** | **By Whom** |
| **Minutes**Minutes of the previous meeting 16th April agreed and signed | Include on the website & newsletter | KMJCh (office) |
| **Actions from prev minutes**Amendment from the minutes – orienteering event is not happening this year. Website and newsletterBowling and lazer quest is booked and GB has been paidClass Noah had a film afternoon with popcorn as their treat for the cash in a jar. | Add to website 3.9 | PB |
| **Finance update**9/5/24 £1600£608.20 paid to schoolBalance just over £1000£500 charity cheque is owed to school – charity cheque£21 to KM for licenceCash needed to be paid in – need to keep some for the BBQ and summer concertGB has invoices for father’s day gifts.Need to update the charity website | School to invoiceInvestigate the log in details | PBKM / PB |
| **Future Events –** Alcohol licence – can be longer than 24 hoursKM has extended it slightly from 6pm til 8pm on the Friday |  |  |
| Calculators being bought by GB for Wednesday 17th July  | Buy calculators | GB |
| **Disco – Tuesday 16th July**Dan Carter will do the music but no-one is available to serve | KL to help set upKM can help serveKB can help |  |
| **Sports day refreshments**Needs two people to run up and down with flasks GB/KLDoughnut trays from Morrisons / croissants etc and tea / coffee GBCrisps KMIdea for next year – bacon butties – ask Alison | Try out an extension lead for the urn Look at 25m high wattage oneLet parents know about cash for donations | KM (30m)KB PB |
| **Father’s day event**Keyrings – bags and tags all orderedMini deodorants / smellies etc | Need an extra pair of hands to help out on the afternoon | PB/KM |
| **End of year performance – Thursday 11th July**Afternoon – teas coffee and cakeEvening- alcohol and crisps | Need servers KM – ask SMKL |  |
| **Summer BBQ**Bouncy castle is booked. £70/80 PB to run thisPunch balls bought x 100 – sell at £2.00Put rice inside and use KB’s pump to blow them up. KB to run the stall on the night. Mr Jones and Mrs Carter are doing the BBQ again.Mrs Carter and Mrs Jones to help serveGB and Mr Bonney to sell drinks with HBMay Queen – running a stall TBCFace painting / glitter - TBCMrs Reece archery TBCThrow the bean bag game – Paul Frost£5 entry last year, includes a burgerIce creams / cornettoesHook a duckTreasure trail TBC Sweets and crisps | Order BBQ food from Egerton Brooks – check numbers ordered from last yearAskAsk FCAskAskCheck price increaseRemind parents to bring cashPoster for the eventMake ticketsPurchase beerPurchase winePurchase fizz and cans of gin/tonic and icePurchase soft drinks / crisps etcLook at farm foods cans | PBGBGBGBPBGB ask LJPBGBPBKMGBKB |
| **Any Other Business**Flowers /fizz for Mrs Parry and Mrs Reece to say thank you for all their support this year.  | Buy gifts | GB |
| **Date of next meeting**Monday 1st July 2024 at 3.30pm | Advertise to parents | JCh (office) |

These minutes are agreed as a correct record of the meeting Tuesday 10th June 2024 held at Astbury School (To be agreed and signed at the next meeting)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mrs G. Bonney